

Enrollment Change for VA Education Benefits



Office of Student Financial Aid
University of Illinois at Urbana-Champaign
620 East John Street – MC 303
Champaign, IL 61820-5712
Fax (217) 265-5516 Phone (217) 333-0100

Student Name: _____
Last First MI

UIN: _____ **Fall 2017** **Spring 2018** **Summer 2018**
(Number on I-Card or Admissions Letter)

Use this form to report a change in your enrollment status or a change in your tuition and fees assessment occurring after you are certified to receive VA education benefits for any of the terms listed below. Please indicate the term you are submitting a notice of change:

Check each box which describes the change in your status:

- I certified my enrollment to receive VA education benefits and have now received a reduction or change in my tuition and fees assessment. *Note: Change in assessment after certification may create a debt letter from the Department of Veterans Affairs.*

- I certified my enrollment to receive VA education benefits but have now **Increased** OR **Reduced** my enrollment: I am currently registered for _____ hours as of _____.
Number of hours Date (MM/DD/YYYY)

- I officially changed my declared major to _____ as of _____.
New Declared Major Date (MM/DD/YYYY)
I will complete and submit the Change of Program or Place of Training (VA Form 22-1995) or I will complete and submit the Change of Program or Place of Training Survivors' and Dependents' (VA Form 22-5495). These forms are available at www.osfa.illinois.edu under Forms.

- I withdrew from all enrolled classes as of: _____ due to the following mitigating circumstance(s)*:
Date (MM/DD/YYYY)
 - Being called to active duty as of: _____
Date (MM/DD/YYYY)
 - Personal health issues as of: _____
Date (MM/DD/YYYY)
 - Other issues as of: _____
Date (MM/DD/YYYY)

**Mitigating Circumstances are unavoidable or unexpected events that directly interfere with a student's pursuit of a course and are beyond his/her control. Students must submit corroborative evidence to substantiate their reasons for being unable to complete a course or courses, or receiving a non-punitive grade.*

- I understand that the University must report any change in my status to the VA as early as possible.
- The Department of Veterans Affairs determines pay issues on a case-by-case basis.
- I may submit a statement with documents which may enable the VA to adjudicate my case favorably.

I certify that I have read all of the information on this form and it is complete and correct.

Student Signature

Date