

2016-2017 Parent Dislocated Worker Displaced Homemaker Letter



Office of Student Financial Aid
University of Illinois at Urbana-Champaign
620 East John Street – MC 303
Champaign, IL 61820-5712
Fax (217) 265-5516 Phone (217) 333-0100

Student Name: _____ UIN: _____
Last First MI (University Identification Number)

It was indicated on the 2016-2017 Free Application for Federal Student Aid (FAFSA) that parent(s)/stepparent is a dislocated worker/displaced homemaker. Please complete this form as it applies to each parent included in the household on the FAFSA. Information provided on this form as well as additional supporting documentation is needed to determine if the status applies. **NOTE: If a person quits work or is terminated because of job performance, generally he/she is not considered a dislocated worker even if the person is receiving unemployment benefits.*

- Check here if you or your spouse are not considered a dislocated worker/displaced homemaker.
 - STOP – Please sign this form and either fax it to (217) 265-5516 or mail to the address listed above. A correction will be submitted electronically on your behalf to the Federal Processor to update your FAFSA.

Please complete the following, attach all appropriate supporting documentation, and submit to our office.

1. Check the following person who was a dislocated worker/displaced homemaker at the time you filed your FAFSA.
 - Parent 1 Name: _____ Relationship to Student: _____
 - Parent 2 Name: _____ Relationship to Student: _____
 - Check here if the person above has been employed since being dislocated/displaced IN ANY FIELD of work.
 - Check here if the person above is currently trying to find employment.
2. Please review the following and indicate which situation(s) apply for the person checked above. **Please submit a signed statement explaining dislocated worker/displaced homemaker situation in detail. In addition, submit the acceptable documentation listed below for each circumstance.** Please include the student's name and University Identification Number (UIN) on every document submitted to our office.
 - Has been permanently laid off or terminated from previous occupation
 - Submit copy of separation or termination notice from previous employer.
 - Receiving unemployment benefits due to being laid off or losing a job and is unlikely to return to a previous occupation
 - Submit current documentation of unemployment compensation benefits showing effective dates.
 - Self-employed but is now unemployed due to economic conditions or natural disaster
 - Submit a signed 2015 1040/A/EZ Federal Tax Return or 2015 Tax Return Transcript & Schedule C.
 - Submit proof of income loss.
 - Submit proof of business closing.
 - Displaced homemaker who previously provided unpaid services to the family (e.g., a stay-at-home mom or dad), is no longer supported by the husband or wife, is unemployed or underemployed, and having trouble finding or upgrading employment
 - Submit copy of divorce or legal separation papers.
 - Submit copy of death certificate for spouse.

I certify that ALL of the information on this form is complete and correct.

Student Signature Date

Parent Signature (Required for dependent students) Date

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

Documents may be faxed to (217) 265-5516 or mailed to the address at the top of this letter. You will be able to view receipt of faxed documents online within three business days and receipt of mailed documents within one week. To check the status of submitted documents go to www.osfa.illinois.edu and click on "Check Your Status." If you have any questions, please contact a member of our counseling staff at (217) 333-0100.